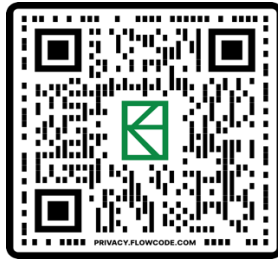


Please use this QR Code to access the warranty submission site.



## Reference Guide to Homeowner Maintenance

| Closing Date:  | Year 1<br>Months After Closing |   |   |   |   |   |   |   |   |    |    |    | Year 2<br>QUARTERS |   |   |   | Year 3<br>QUARTERS |   |   |   | Year 4<br>QUARTERS |   |   |   | Year 5+<br>QUARTERS |   |   |   |
|--|--------------------------------|---|---|---|---|---|---|---|---|----|----|----|--------------------|---|---|---|--------------------|---|---|---|--------------------|---|---|---|---------------------|---|---|---|
|  | 1                              | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1                  | 2 | 3 | 4 | 1                  | 2 | 3 | 4 | 1                  | 2 | 3 | 4 | 1                   | 2 | 3 | 4 |
| <b>Item:</b>   |                                |   |   |   |   |   |   |   |   |    |    |    |                    |   |   |   |                    |   |   |   |                    |   |   |   |                     |   |   |   |
| Range hood/venthood: clean filter  |                                |   | █ |   |   | █ |   |   | █ |    |    | █  | █                  | █ | █ | █ | █                  | █ | █ | █ | █                  | █ | █ | █ | █                   | █ | █ | █ |
| Washing machine hoses/connections: check for cracks, dryrot, drips   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   |   |                    |   |   |   |                    |   |   |   |                     |   |   |   |
| Dryer exhaust vent: connections, blockage  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Attic: insulation intact   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Pressure wash exterior siding/brick  |                                |   |   |   |   |   |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Brick/stone: clean weepholes   |                                |   |   |   |   |   |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Countertops: caulk wall intersections; do not stand on tops  |                                |   | █ |   |   | █ |   |   | █ |    |    | █  |                    | █ |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Wood fence/deck: apply watersealant  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Smoke/Carbon Monoxide Detectors: test and clean; change battery  | █                              | █ | █ | █ | █ | █ | █ | █ | █ | █  | █  | █  | Monthly            |   |   |   | Monthly            |   |   |   | Monthly            |   |   |   |                     |   |   |   |
| GFCI & AFCI breakers/outlets: test   | █                              | █ | █ | █ | █ | █ | █ | █ | █ | █  | █  | █  | Monthly            |   |   |   | Monthly            |   |   |   | Monthly            |   |   |   |                     |   |   |   |
| Exterior Doors: adjust thresholds, check weatherstripping  |                                |   | █ |   |   | █ |   |   | █ |    |    | █  | █                  | █ | █ | █ | █                  | █ | █ | █ | █                  | █ | █ | █ | █                   | █ | █ | █ |
| Windows: spray silicone on tracks  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Garage door: spray silicone tracks   |                                |   | █ |   |   | █ |   |   | █ |    |    | █  | █                  | █ | █ | █ | █                  | █ | █ | █ | █                  | █ | █ | █ | █                   | █ | █ | █ |
| Attic pull-down stairs: tighten nuts and bolts; check weatherstripping   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Air Filter & Fresh In-Take Filter: replace every 6th months  | █                              | █ | █ | █ | █ | █ | █ | █ | █ | █  | █  | █  | Monthly            |   |   |   | Monthly            |   |   |   | Monthly            |   |   |   |                     |   |   |   |
| HVAC: inspect/service by licensed contractor   |                                |   |   |   |   |   |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| HVAC: verify condensate line is unobstructed and free flowing; ensure overflow pan is free from debris/obstruction; HVAC supply lines secure; pour 1/2 cup white vinegar down primary line |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Exterior silicone: touch up as needed  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Exterior paint and stain: touch up and re-paint as needed. Note: exterior paint is exposed to the elements. Touch up may mismatch.   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Gutters and downspouts: clean  |                                |   |   |   |   |   |   |   | █ |    |    | █  | █                  | █ | █ | █ | █                  | █ | █ | █ | █                  | █ | █ | █ | █                   | █ | █ | █ |
| Interior paint and caulk: touch up and re-paint as needed  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Termite/Pest treatment: renew inspection/maintenance program   |                                |   |   |   |   |   |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Water heater: drain and flush; verify pressure valve is operational  |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |
| Water shut-off: accessible and operational   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    |   |   | █ |                    |   |   | █ |                    |   |   | █ |                     |   |   | █ |
| Swales/culverts/drainage: inspect and maintain. Do not modify or obstruct.   |                                |   |   |   |   | █ |   |   |   |    |    | █  |                    | █ |   | █ |                    | █ |   | █ |                    | █ |   | █ |                     | █ |   | █ |

█ = Check off task